

Colorado State University System- Spur Campus Internship

Description

Interns with the CSU System will work on supporting and developing partnerships, events, and programs that engage the community in the CSU Spur project. The intern will also have an opportunity to provide feedback on ways to share information and engage the communities that Spur strives to serve.

Duties of this Position Include

- Assist with event planning and outreach for key events. Including managing volunteer sign-ups, helping with loading and setup, talking to booth visitors, etc.
- Become trained and complete tours for staff and external partners of the CSU Spur campus (these may be co-hosted or hosted by the student over time)
- Take photos and video for social media
- Work with the team to engage and spotlight existing partners
- Join team meetings and provide ideas and feedback

Details

- Approximately 5 hours per week for 8-12 weeks
- Up to \$1,000 total compensation (about \$16/hr)
- Most work will occur during (8 a.m. to 5 p.m. weekdays) with occasional community events evenings and on weekends. We will work with students selected to confirm a schedule that is convenient for you.

Benefits to you

- Opportunity to provide feedback and engage in meaningful discussions with the team
- Opportunity to inform community-based programs and events at Spur
- Ability to work on and claim ownership over independent projects
- Experience in a collaborative hybrid (virtual and in-person) office setting
- Practice with public speaking and critical thinking
- One-on-one mentorship and support

Requirements

- Open to any grade level of high school students
- Interest in engaging with the public and nonprofit organizations
- Transportation to the CSU Spur campus and off-site community events is required
- Interest in writing/speaking. Bilingual candidates (English/Spanish) a plus!
- Self-motivation and ability to work independently
- Students from or with connections to the Globeville and/or Elyria-Swansea communities preferred

How to apply

- Please send your resume and brief statement of why you're interested in this position to Sarah Miley at sarah.miley@colostate.edu
- Applications are accepted on a rolling basis and the position will remain open until filled.

